

# CY Arrivals by Affiliate and Site Report Specification

## Version History

Version	Date	Editor	Note
1.0	11/10/2017	P. Nowlan	

## Glossary of Terms

N/A

## Background

Arrived case members by Affiliate office totaled for each month of the federal fiscal year. Includes row combining sub-offices.

This report contains two tables. The first table is all arrivals in the time period. The second table is only URM arrivals (i.e. Minor Code = M4) in the time period. Both tables follow the same structure.

## General Requirements

Filter to select Program Years which are federal fiscal year. The years in the drop down go from the current year back 25 years. For example, on 5/16/2016 the list of years goes back to 1992.

Checkbox “Include Assured / Unarrived date?” means include cases that have been assured, the assurance date was between the input date parameters and the case has not arrived yet. Also known as “assured unarrived”.

The screenshot shows a form with a yellow highlighted checkbox labeled "Include Assured / Unarrived date?" which is checked. Below it are two date input fields. The first is labeled "Start date:" with a red asterisk and contains the date "11/1/2017". The second is labeled "End date:" with a red asterisk and contains the date "11/30/2017". Both date fields have a small calendar icon to their right.

Figure 1. Illustration of checkbox.

## Description of Data Elements in the Report

Column	Data Point	Description of Data or Calculation
1	Affiliate Office	Affiliate’s city (e.g. Phoenix)
2-13	Month Name	Total individuals arrived in that month
14	Arrived	Total of arrived individuals
15	Free Arriv	Individuals whose Case Pool is ‘FREE’
16	VOLAG Goals	RA arrival goal
17	DOS Goals	Department of State arrival goal
18	Revised Goal	Revised DOS Goal

Column	Data Point	Description of Data or Calculation
19	Total Assured/Unarrived	Count of assured un-arrived cases  Count of assured un-arrived individuals  Hidden unless checkbox "Include Assured / Unarrived date?" is checked.