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Use MG Approval Date as Eligibility Date

Overview

For Walk-In Cases (APA/SIV), Arrival Date of case can be different from MG Eligibility Date due to which RAs and Affiliates are recommended to use MG Approval Date as Eligibility Date to enroll case in Matching Grant. Both RA and Affiliate users have permissions to use MG Approval Date functionality in IRIS.

Definitions

Field Name	Definition
MG Approval Date	MG Approval Date need to be used as MG Eligibility Date for Walk-In cases where Arrival Date on case doesn't match with MG Eligibility Date.
Allow MG Approval Date for calculation of 180th Day and 240th day	New override to Matching Grant process. When this override is checked, 180/240 day will be calculated from MG Approval Date.

Steps to use MG Approval Date as Eligibility Date

For Users with RA Access

1. Click **Edit** button at bottom of Member Background Information page in IRIS
2. Add **MG Approval Date**. If case is missing **Arrival Date**, update Arrival Date of the case or inform respective department to update Arrival Date on case.
3. From **Matching Grant** tab, click **Override** to open list of available override options for MG process in IRIS.
4. Select '**Allow MG Approval Date for calculation of 180th Day and 240th day**'
5. Click **Save** to apply the override.
6. Enroll case to Matching Grant and MG Approval Date will be used as Eligibility Date i.e., 180th and 240th Day will be calculated from MG Approval Date.

Note: If Case is already enrolled in MG and 180th and 240th day is calculated incorrectly from Arrival Date; follow above steps to add MG Approval Date and use override for calculation of 180/240 Day from MG Approval Date.

Case ID:	HB-134153	Case Size:	1	Allocation Date:	1/30/2022
Case Type:	Afghan Humanitarian Parolee	Processing Status:		Assurance Date:	
Case Pool:		Active Status:	Active	Arrival Date:	
Affiliate:				90 th Day:	
PA Name:	JACKSON, IRMA			MG Enroll Date:	
				Enrolled Programs:	None

Pre Arrival	Post Arrival	RP Case Notes	Matching Grant	Other Programs
RPC BioData	Placement	Assurance	Pre-Case Documents	Travel
Case	Member	Cross Reference		

Background Case Information [\(Edit\)](#)

Case Number: HB - 134153 -
Case Type: Afghan Humanitarian Parolee
Case Pool:
UNHCR Case Number:
Case GUID:
Allocation Date: 1/30/2022
Case Priority:
Assurance Status:
Case Status:
Medical Status:
Program:
Urgency Code:

Case Active Status: Active
Projected Arrival Date(s): 2/14/2022 - 2/19/2022
Must Travel By:
Travel Status:

Arrival Date:
MG Approval Date:

2. Add 'MG Approval Date'
(add Arrival Date if missing on case)

Transferred In?: No
From RA:
Transfer In Date:
Transfer Reason:

Transferred Out?: No
To RA:
Transfer Out Date: [Transfer Case](#)

Create Date: 1/31/2022
Updated By: MYRTLE CARPENTER
Last Update Date: 3/15/2022

[Edit](#) [Print Biodata Report](#)

1. Click 'Edit'

Pre Arrival	Post Arrival	RP Case Notes	Matching Grant	Other Programs
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Case is not currently enrolled in the Matching Grant Program.

3 [Enroll Case in MG](#) [Override](#)

MG Override - Google Chrome

lirs-iris-test.azurewebsites.net/Case/case_mg_override_popup.aspx?CaseGuid=4...

Please make override selections

Allow Enrollment Date that is greater than 31 days from Eligibility Date

Allow on individual with age at enrollment less than 18 or greater than 65 to have Employable status that is Yes

Allow MG Enrollment date for the calculation of 120th, 180th and 240th day

4 Allow MG Approval Date for calculation of 180th Day and 240th day

Explain reason for override

5 [Save](#) [Cancel](#)

For Users with Affiliate Access

1. From Case Background page in IRIS, add **MG Approval Date** on case and click **Save**. If case is missing **Arrival Date**, please reach out to your respective Resettlement Agency to update Arrival Date on case.
2. From **Matching Grant** tab, click **Override** to open list of available override options for MG process in IRIS.
3. Select '**Allow MG Approval Date for calculation of 180th Day and 240th day**' and click **Save** to apply the override.
4. Enroll case to Matching Grant and MG Approval Date will be used as Eligibility Date i.e., 180th and 240th Day will be calculated from MG Approval Date.

Case ID:	HB-109543	Case Size:	1	Allocation Date:	11/4/2021
Case Type:	Afghan Humanitarian Parolee	Processing Status:	Arrived	Assurance Date:	11/18/2021
Case Pool:		Active Status:	Active	Arrival Date:	1/21/2022
Affiliate:	999 - AL/Birmingham			90 th Day:	4/20/2022
PA Name:	REID, KARL			MG Enroll Date:	
				Enrolled Programs:	None

Pre Arrival	Post Arrival	RP Case Notes	Matching Grant	Other Programs
RPC BioData	Placement	Assurance	Pre-Case Documents	Travel
Case	Member	Cross Reference		

Background Case Information

Case Number: HB - 109543 -
Case Type: Afghan Humanitarian Parolee
Case Pool:
UNHCR Case Number:
Case GUID:
Allocation Date: 11/4/2021

Case Priority:
Assurance Status:
Case Status:
Medical Status:
Program:
Urgency Code:

Case Active Status: Active
Projected Arrival Date(s): 1/17/2022 - 1/22/2022
Must Travel By:
Travel Status:
Arrival Date: 1/21/2022

MG Approval Date:

1. Add MG Approval Date and Save.

Transferred In?: No
From RA:
Transfer In Date:
Transfer Reason:

Transferred Out?: No
To RA:
Transfer Out Date:

Create Date: 11/18/2021
Updated By: KENNETH WHITE
Last Update Date: 1/21/2022

Pre Arrival	Post Arrival	RP Case Notes	Matching Grant	Other Programs
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Case is not currently enrolled in the Matching Grant Program.

MG Override - Google Chrome

lirs-iris-test.azurewebsites.net/case/case_mg_override_popup.aspx?CaseGuid=a...

Please make override selections

Allow MG Enrollment date for the calculation of 120th, 180th and 240th day

3 Allow MG Approval Date for calculation of 180th Day and 240th day

Explain reason for override

Use MG Enrollment Date for Calculation of 180/240 Day

Overview

For Non-Refugee Case Types in IRIS, if a case is enrolled after 31 days from Arrival Date, MG 180/240 Day is calculated automatically from MG Enrollment Date. If your MG case is using MG Approval Date as Eligibility Date, MG Enrollment Date will be not used, and RA/Affiliate will have to override MG Case to use MG Enrollment Date for 180/240 Day calculation. Below is list of **Non-Refugee** case types which uses MG Enrollment Date for 180/240 Day calculation if a case is enrolled in MG program after 31 days from Arrival Date:

- Asylee
- Cuban Haitian Entrant
- Refugee
- Certain Amerasians
- Victim of Trafficking
- Other VOLAG Refugee
- Special Immigrant Visa
- Satellite Office R&P Refugee
- Afghan Humanitarian Parolee

Note: Non-Refugee cases list and rules can be modified if required by ORR.

Below is an example of Non-Refugee case when case is enrolled in MG after 31 days from Arrival Date. In this screenshot, 180/240 Day is calculated automatically from MG Enrollment Date and same is indicated in **Note**.

MG-01

Case Number:	HB-109543	MG Approval Date:	12/15/2021
Case Type:	Afghan Humanitarian Parolee	180th Day:	8/26/2022
Affiliate:	999 - AL/Birmingham	180 Submitted:	
PA Name:	REID, KARL	180 Day Status:	
Arrival/Asylum Date:	1/21/2022	240th Day:	10/25/2022
Program Year:	2022	240 Submitted:	
MG Enrollment Date:	2/28/2022	240 Day Status:	

MG Main	Finances	MG Case Notes	Case Forms
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Employable?	Name	Relation	Alien #	Enrollment Age
Yes	REID, KARL	PA	420122617	27 years, 9 months, 23 days

Note: MG Enrollment date is used for 180th and 240th day.



Steps to use MG Enrollment Date as Eligibility Date

1. Enroll case to Matching Grant in IRIS.
2. From **Matching Grant** tab on IRIS Case, click **Override**.
3. Select **“Allow MG Enrollment date for the calculation of 120th, 180th and 240th day”** and click **Save**.
4. Now MG Enrollment Date will be used for calculation of 180/240 Day on MG case.

Note: Affiliate are given permission to “Allow MG Enrollment date for the calculation of 120th, 180th and 240th day” override on **APA cases only**.

Override

MG Enrollment Date: 2/28/2022 Reporting Year: 2022

MG Case 1

Members: REID, KARL

[Open Case File](#) [Edit Enrollment](#)

MG Case Updating History

Action	
	RA authorized 31 days after a
Change MG Enrollment Date	Updated MG E
Add MG case member	REID, KARL w

MG Override - Google Chrome
 lirs-iris-test.azurewebsites.net/Case/case_mg_override_popup.aspx?CaseGuid=a...

Please make override selections

- Allow MG Enrollment date for the calculation of 120th, 180th and 240th day
- Allow MG Approval Date for calculation of 180th Day and 240th day

Explain reason for override

[Save](#) [Cancel](#)